POLICY:	SCHOOL NUTRITION BREAK/LUNCH			#	708
SECTION:	700 : School Administration		Page 1	of	2
APPROVAL/REVISION DATE:	May 13, 2024	EFFECTIVE DATE:	May 13, 2024	REVIEW DATE:	May 13, 2029
CROSS REFERENCE:					

A: POLICY

1. 1.1 The Board of Trustees acknowledges the entitlement of both students and teachers to a forty minute nutrition break/lunch period and the right of students to remain at school for lunch.

1.2 The Board of Trustees authorizes the provision for supervision of lunch students, where required, in accordance with established guidelines.

B: GUIDELINES

2. Principals' Responsibilities

2.1 In accordance with Board requirements and in keeping with the provisions of applicable collective agreements, the Principal of a school will provide adequate supervision of nutrition break/lunch students.

2.2 The Principal will develop appropriate policies and procedures to govern the supervision of students during the nutrition break/lunch period, and procedures for communicating these policies to the home.

2.3 The services of paid adult lunch supervisors will be made available to the school where the need for them is established by the school Principal and the appropriate supervisory officer.

2.4 Paid adult lunch supervisors in this policy means: persons who are hired for the express purpose of supervising students during the nutrition break/lunch hour and whose salary is annually reviewed.

2.5 Criteria for establishing the need for paid adult lunch supervisors will include:

2.5.1 number of students remaining at school for nutrition break/lunch;

2.5.2 type of nutrition break/lunch facilities;

2.5.3 number of staff available for supervision;

2.5.4 supervision demands on staff; and

2.5.5 special factors characterizing the local school situation.

2.6 The Principal of the school is responsible for the discipline of students in the school and of the organization and management of the school. All students and supervisors are, therefore, subject to the authority of the Principal.

2.7 Upon the request of the Principal, and subject to the approval of the appropriate Superintendent, folding tables or a suitable substitute will be made available by the Board where school facilities can accommodate them.

2.8 Paid adult lunch supervisors are, where required, to be hired by the Principal of the school in conjunction with the Superintendent and the Manager of Human Resources.

2.9 The Principal will provide to the paid adult lunch supervisor a list of duties in writing as well as a copy of the school's nutrition break/lunch policy and procedures.

3. Staff Responsibilities

3.1 Staff, including Teachers, Early Childhood Educators, and Student Support Professionals, are responsible for the supervisory duties assigned by the Principal, and are to carry out those duties in accordance with the supervision policies and procedures established for the school.

4. Paid Adult Lunch Supervisors' Responsibilities

4.1 The Principal will be responsible for outlining the duties of the Paid Lunch Supervisors. These duties shall fall within the parameters of their job description.

4.2 Paid Lunch Supervisors are subject to the authority of the Principal or delegate and will be responsible to the Principal for the carrying out of their duties as lunch supervisor.

5. Students' Responsibilities

5.1 Every student is responsible to the Principal of the school for his or her conduct while on the school premises.

5.2 All students who remain at the school for the nutrition break/lunch are subject to the policies and procedures of the Board and to those established by the school Principal to govern the nutrition break/lunch period.

5.3 Nutrition break/lunch students will be required to display obedience, courtesy and respect to all lunch supervisors.