

POLICY: <u>THE SCHOOL DAY AND YEAR</u>		#	<u>702</u>	
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APPROVAL/REVISION	EFFECTIVE	REVIEW		
DATE: <u>December 2, 2021</u>	DATE: <u>December 2, 2021</u>	DATE: <u>December 2, 2026</u>		
CROSS REFERENCE: <u>Policy #402: Access to Board Property</u>				

A: POLICY

In keeping with the Education Act and Regulations Regulation 304, the Board authorizes the Director to:

- 1.1 Establish and maintain guidelines for the governance of the school day and school year in order to maintain efficient operations of the school and the system.
- 1.2 In each year, prepare, adopt and submit to the Minister on or before the first day of May, the school year calendar to be followed in the schools under its jurisdiction. This calendar shall identify each day of the school year as an instructional day, a professional activity day, an examination day or a school holiday.
- 1.3 Publish annually the school calendar and ensure that copies are available at the beginning of the school year for the information of parents and pupils.

B: PROCEDURES

- 2.1 Establish, under the direction of the Director or a Superintendent, a School Year Calendar Committee, whose purpose is to prepare the school year calendar for the upcoming school year.
- 2.2 The committee shall include representation from trustees, parents, principals, elementary and secondary teaching federations and the transportation consortium.
- 2.3 The committee shall consult with co-terminus Boards in an effort to establish a common calendar.
- 2.4 After receiving the report of the School Year Committee, the Board shall approve a School Year Calendar for the upcoming year.