

POLICY: <u>ACCESS TO BOARD PROPERTY</u>		#	<u>402</u>
SECTION: <u>400</u>	: <u>Facilities and Equipment</u>	Page	<u>1</u> of <u>1</u>
APPROVAL/REVISION DATE: <u>January 2018</u>	EFFECTIVE DATE: <u>January 2018</u>	REVIEW DATE: <u>January 2023</u>	
CROSS REFERENCE: <u>Access to Board Property Administrative Guidelines</u>			

A: **POLICY**

1. 1.1 The Board encourages the enhanced use of its school premises by the community.
- 1.2 The Board is aware that access limitations must be clearly articulated in order to empower appropriate staff to operate all buildings and grounds in a safe and efficient manner.
- 1.3 Required interpersonal interactions guided by this policy should be marked by respect for the dignity of all individuals.
- 1.4 The contents of this policy and any attendant documentation is authorized by Section 305 of the Education Act and Ontario Regulation 474/00 – Access to School Premises and the Trespass to Property Act.

B: **GUIDELINES**

2. **Authorization**

- 2.1 The following persons are authorized to direct trespassers to leave school premises and property pursuant to Section 2 of the Trespass to Property Act, 1990:
 - 2.1.1 All principals, vice-principals, supervisory staff, teachers, custodians, secretaries, student support persons and other staff employed in Board schools or the Catholic Education Centre;
 - 2.1.2 All other persons specifically authorized by the Board, including those authorized in the “Permit for Use of Schools” issued to a group or organization.
- 2.2 The principal and vice-principal of the school are authorized to direct individuals who are prohibited from access to school premises and property pursuant to Ontario Regulation 474/00.

C: **REQUIREMENTS**

- 3.1 The Director of Education will issue Administrative Guidelines in support of this policy.